

KEY DATA ON ENSAPLV Ecole Nationale Supérieure d'Architecture de Paris La Villette
Edited in January 2016 Academic year 2017/2018

NAME OF YOUR INSTITUTION Address Postal Code and City Country	Ecole Nationale Supérieure d'Architecture de Paris - La Villette 144 avenue de Flandre 75019 Paris FRANCE web-site : www.paris-lavillette.archi.fr
ERASMUS ID CODE	FPARIS 126
Director	Bruno Mengoli

Key data on International Office : Service des relations internationales (same address as above)

Erasmus + Coordinator	Danielle HUGUES dhugues@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 19
Responsible FOR <u>OUTGOING</u> STUDENT MOBILITY	Marie MALINOSKY marie.malinosky@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 20
Responsible FOR <u>INCOMING</u> STUDENT MOBILITY	Justine SIMONOT justine.simonot@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 27
INFORMATION for incoming students on web site	http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students
Academic tutors for incoming students	ENSAPLV academic tutors have been designated for each partner university. See this list on www.paris-lavillette.archi.fr , International on the left search bar, then download Incoming exchange student List : http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students

General information on didactics:

<p>DIDACTICS CALENDAR: Academic year 2017/2018</p>	<p><u>Provisional calendar which will be confirmed later</u> Intensive French courses will be organised from August 29th, 2017, before the beginning of the architecture courses. A financial participation of 50 € will be required. <u>1st semester 2017/2018 : Winter semester</u> Orientation activities from September 18th to 23rd, 2017. Welcome meeting for incoming students : September 21st, 2017 Presentation by professors of first semester classes from September 25th to September 30th, 2017 Registration to courses : from September 25th to September 30th 1st semester (Winter semester) : From October 2nd, 2017 to beginning of February 2018 <u>2nd semester 2017/2018 : Summer semester</u> Administrative welcome meeting for incoming students : February 27th, 2018 Meeting with professors of ENSAPLV for incoming students : March 1st, 2018 Registration to courses of 2nd semester : from February 26th, 2018 (precise date to be confirmed) 2nd Semester (Summer semester) : from March 5th, 2018 to beginning of July 2018</p>
<p>PERIOD OF STAY :</p>	<p>The exchange students are advised to stay during the whole academic year from September to July. It is more difficult to get integrated in ENSAPLV when arriving on second semester.</p> <p>It is possible for students to arrive on second semester and follow 6th semester or 8th semester level classes. That means that the students in second semester can either follow classes of Bachelor 3rd year or Master 1st year.</p> <p>The last semester of Master 2 (semester 10) is devoted to the individual final work of the student, leading to the ENSAPLV Master diploma. As a consequence there is no collective classes during this last semester of Master 2. Exchange students may work on their final thesis if one professor of ENSAPLV has agreed to tutor them.</p>
<p>LANGUAGE OF DIDACTICS (programs, courses, exams):</p>	<p>French is the teaching language. All theoretical courses are French speaking courses. The description in English of courses (academic year 2016/2017) can be found on following link : http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2016-2017/Courses-16-17-eng.pdf</p> <p>A minimum B1 level in French abilities is strongly recommended to be able to understand and attend classes : an official certificate of language ability level obtained by the student must be sent with the application package. It indicates the student's language ability at the application period. For Erasmus + SMS students it can be the OLS certificate.</p>

	<p>Students who can't speak French fluently enough will of course be limited in their choice of courses..</p> <p>If general instructions are given in French, another language may be used in the individual correction in some courses, particularly in design studios, according professors' and students' linguistic abilities, some professors being native from other countries than France (details can be found on the catalogue of courses : http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2016-2017/Courses-16-17-eng.pdf).</p> <p><u>Seminar, initiation to research</u></p> <p>The Master program offers an initiation to research to students in 6 themes, see http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students and click on "organisation du Master". The seminars accompany them to write a research paper or dissertation (thesis work). This work is conducted in semesters 7, 8 and 9 in seminar courses (M7.4S, M8.6S and M9.10S).</p> <p>If the foreign student does not need to write this research paper during his mobility period in ENSAPLV, seminars of semesters 8 and 9 (M8.6S and M9.10S) are not open to him.</p> <p>However, he will be allowed to register in the seminar of Semester 7 (M7.4S) if the professor allows him not to produce the required elements for the first step of this research paper.</p> <p>Moreover, if the foreign student does not need to write this research paper during his mobility period in ENSAPLV, he is not allowed to register in the course called "Introduction to Research elective" : M7.4SoIR...</p> <p>On the other hand, the student can register in as many Seminar elective courses M8.6SO and M9.10So as he wishes (theoretical classes).</p> <p><u>French courses organised during the academic year</u></p> <p>French courses may be organised (to be confirmed) during the first semester for foreign exchange students, awarding 2 ECTS. These courses will preferably concern students who did not reach B2 level.</p>
<p>PORTFOLIO</p>	<p>The admittance of the student is not subordinate on the assessment of a portfolio ; however, a portfolio may be useful for the student on his/her arrival in ENSAPLV to be shown to the professors.</p>
<p>APPLICATION PROCEDURE For incoming students for academic year 2016/2017</p>	<p>We accept the students who have been selected and nominated by their home university, according to bilateral exchange agreements.</p> <p>The home university selects and nominates its students for ENSAPLV exchange program via Email in which following informations must be specified for each nominated student :</p>

	<ul style="list-style-type: none"> - FAMILY NAME - First name - Gender - Date of birth - Nationality - Study level in ENSAPLV (First cycle or Second cycle) - Exchange period (academic year) - Start semester (1st Semester = September to end January, 2d Semestre = end of fébruary to end of first week of July) - Duration (number of semesters) - Email <p>The selected student will receive from ENSAPLV a link so he can apply online.</p> <ol style="list-style-type: none"> 1) Complete the online application form. 2) Upload all the required documents : <ul style="list-style-type: none"> - Photo of the student - Copy of passport - Draft learning agreement signed by applicant and home university representative - Certificate attesting French ability level at the moment of the application - Confirmation signed by the home university representative - We do not need the letter of intent and transcripts of records <p>Do not send your application package by post.</p> <p>The letter of acceptance will be sent directly to the International Office of the home university at the end of May if the student's mobility in ENSAPLV concerns the first semester or the whole academic year and at the beginning of December if the student's mobility concerns the second semester.</p> <p>CAUTION : Exchange students at ENSAPLV are not allowed to enroll as regular student of the school the year following their mobility. They can not apply for admission during their mobility and only be able to apply the following year.</p> <p>For instance, a exchange student during 2016/2017 academic year will not be able to enroll as a regular student in 2017/2018 academic year. At the end of his/her mobility period, he/she will have to continue to study in his/her home university and will only be able to apply for an admission for 2018/2019 academic year.</p>
<p>DEADLINE FOR Online application</p>	<ul style="list-style-type: none"> • May 15th, 2017 for a study stay during 1st semester or whole year • November 2d, 2017 for a study stay during 2nd semester <p><i>Please respect these deadlines</i></p>
<p>LEARNING AGREEMENT</p>	<p>The draft learning agreement will be prepared and signed before arrival of student on basis of 2016-2017 program.</p> <p>The definitive learning agreement will be determined after the registration of classes occurring at the beginning of each semester</p>

	<p>An English presentation of the course Catalogue can be found on the page see link http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2016-2017/Courses-16-17-eng.pdf</p> <p>The exchange student has access to any course of Bachelor 3rd year and Master 1st year and Master 2nd year (except M86S seminar courses and M910S Seminar courses) with a maximum of 30 ECTS for one semester mobility. He has no access to the courses of Bachelor 1st and 2nd year.</p> <p>The exchange student can only be registered in ONE studio class pro semester.</p> <p>In the interest of the student it is advised that he/she respects his/her level of studies regarding the choice of design studio classes. For instance a student who achieved 5 semesters of architecture in his/her home university, before his/her arrival in ENSAPLV, should choose a studio class in Licence third year, that means a group of L.6.16 – PA (in the 6th semester).</p> <p>The student is allowed to attend :</p> <ul style="list-style-type: none"> - a single plastic expression course L5-15 DP in the 1st or the 2d semester. - a maximum of 2 construction courses pro semester (M87 CT8...) - a maximum of 2 Technical Representation courses during the first semester (M72 TR..) <p>Apart from these constraints, the student may choose as many project electives (M85 Po8...), as many Seminar electives (M86 So8..) as they wish, Idem for history, human sciences courses.</p>																		
<p>CREDIT SYSTEM</p> <p>ECTS</p> <p>Marks</p>	<p>30 ECTS maximum for one semester (no more)</p> <p>The French grading scale runs from 0 (lowest grade) to 20. A minimum of 10 points (Pass grade) is necessary to obtain the corresponding ECTS of the attended class.</p> <p>ECTS grading scale for an obtained grade of 10 points and upper.</p> <table border="1" data-bbox="584 1384 1484 1787"> <thead> <tr> <th>Definition</th> <th>ECTS grade</th> <th>Distribution</th> </tr> </thead> <tbody> <tr> <td>EXCELLENT – Outstanding performance with only minor errors</td> <td>A</td> <td>10%</td> </tr> <tr> <td>VERY GOOD – above the average standard with some errors</td> <td>B</td> <td>25%</td> </tr> <tr> <td>GOOD – generally sound work with a number of notable errors</td> <td>C</td> <td>30%</td> </tr> <tr> <td>SATISFACTORY – fair but with significant shortcomings</td> <td>D</td> <td>25%</td> </tr> <tr> <td>SUFFICIENT – performance meets the minimum criteria</td> <td>E</td> <td>10%</td> </tr> </tbody> </table>	Definition	ECTS grade	Distribution	EXCELLENT – Outstanding performance with only minor errors	A	10%	VERY GOOD – above the average standard with some errors	B	25%	GOOD – generally sound work with a number of notable errors	C	30%	SATISFACTORY – fair but with significant shortcomings	D	25%	SUFFICIENT – performance meets the minimum criteria	E	10%
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<p>Placement /internship</p> <p>Work experience</p>	<p>Students who want to have a work experience through an internship must bring from their home university a letter indicating that this internship is <u>compulsory</u> during his/her studies to get their diploma. This letter is compulsory to have an agreement signed by ENSAPLV with the employer. The internship must take place during the Erasmus period. Besides, the student must comply with ENSAPLV regulations internship (tutoring by</p>																		

	<p>ENSAPLV teacher, requirement of a written report). The student will then receive 8 ECTS.</p> <p>We do recall that Erasmus + students coming from non EU partners universities are not allowed to do an internship during their Erasmus + mobility.</p>
Special facilities for disabled persons	No
WHAT OUR STUDENTS MUST ABSOLUTELY KNOW:	<p>Students from UE must bring their European health insurance card, valid till the end of their stay in France.</p> <p>Non UE students have to pay when they arrive, 215€ (base 2016/2017 academic year) for French health insurance (“Sécurité sociale étudiant”).</p> <p>We inform you that this is a National compulsory requirement for Non UE students, even for students who already purchased an international health insurance in their home country.</p> <p>Each student must have contracted a third person liability insurance. The student must bring a document giving evidence of this insurance or can purchase one in France for around 15 €.</p>
ACCOMODATION	ENSAPLV doesn't provide rooms in university residences ; the question of accommodation is very difficult in Paris and rather expensive ! (minimum 600€ pro month)
TRANSCRIPTS OF RECORDS	The transcript of records is sent to the international office of the partner university before the end of July.
CERTIFICATE OF ATTENDANCE	<p>At the end of his/her stay, the student will be given a certificate of attendance indicating the day of his/her arrival in ENSAPLV and the day of his/her departure.</p> <p>Please note</p> <ol style="list-style-type: none"> 1) This certificate is personal and cannot be delivered to any other person that the student him or herself 2) The arrival date refers to the welcome meeting or the beginning of Intensive French courses at soonest. 3) The day of departure is the day of the last exam that the student passes. The length can be extended up to September 30th if the student is doing an internship during summer.